



San Mateo County
Supervisor Tip Program

TIP OF THE WEEK

To Be a Great Supervisor

**Practice the behaviors inherent to all supervisor,
management and executive jobs**

Besides the expectations that are specific for a first-line supervisor, there are behaviors inherent to all management positions regardless of their organizational level.

Make sure you incorporate these inherent responsibilities into your supervisory behavior.

They include: being highly ethical; committed to organizational goals and values; having a high work ethic; keeping your skills up to date; treating people with respect; accepting responsibility for your actions; keeping abreast of changes in your field; and maintaining people's trust.

THOUGHT OF THE WEEK

**"Integrity is the glue that holds our way of life together."
Billy Graham**



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